



## **WEST VANCOUVER YACHT CLUB**

5854 MARINE DRIVE, WEST VANCOUVER, B.C. V7W 2S2  
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### **Club Overview:**

The West Vancouver Yacht Club has a proud yacht racing history, members who cruise extensively – some around the world, coupled with a vibrant learn to sail program. Founded in 1952, the club wholly-owns the property at Fisherman's Cove, West Vancouver, which serves as its home base for the clubhouse and moorage basin. It also owns outstation properties on Gambier Island in Howe Sound and Kendrick Island in the Southern Gulf Islands. Further the club leases moorage on Thetis Island and in Pender Harbour.

The club has an aggressive self-financed capital improvement plan that has seen facility improvements totaling 9 million dollars over the past twenty years. Significant improvements and upgrades have been made to the clubhouse, the outstations and the home moorage plan. With its strong membership base and financial strength, there is little doubt that West Vancouver Yacht Club will continue as one of Vancouver's premiere family yacht clubs, and a choice of many, for years to come. The new General Manager has an opportunity to be a part of the Club's exciting future.

### **Position Description:**

The Club is looking for a General Manager (GM) reporting to the Board to oversee the entire Club. The GM will deliver a consistently excellent member experience as well as promoting the Club within the community and to prospective new members. The GM will balance innovation with tradition, and member services with financial stability. There is an expectation of a hands-on approach in all areas. More specifically, the GM's main job responsibilities are:

- The consistent delivery of a member experience commensurate with specified member expectations.
- Management of all facilities including the clubhouse, moorage basin, and outstations.
- Oversight of all member services including yacht racing operations, learn to sail programs, food and beverage services, and hosting/catering special events.
- Implementation of Board policy and strategy.
- Preparation of the annual operating and capital budgets and the Club's financial results, operating processes and senior management performance.
- Leading the Club's management team in the areas of: Sailing, Food and Beverage, Maintenance, Accounting and Administration.
- Marketing and promotion of the Club to prospective new members, club guests, and the overall community in general, ensuring that the reputation of the Club is maintained for future generations.

### **We are looking for someone who:**

- Is a dynamic leader with the ability to build strong teams by motivation and leading by example, hands on where required;
- Has previous experience as a senior leader at a private yacht club or other similar facility, experience in the hospitality industry and yachting industry is beneficial;
- Is a self-starter and results oriented work style combined with excellent communication and interpersonal skills with all the Club's stakeholders;

- Has a strong professional department with a clear commitment to member service through an open and transparent member/customer approach;
- Is politically astute and able to identify potential issues and deal effectively with them while exercising tact and diplomacy;
- Has an entrepreneurial style combined with a background in all aspects of business management including business development, finance, information technology and communications, human resources, risk management and performance management.
- Has experience reporting to a Board that has adopted a club governance structure and processes to lead the Club and GM to success;
- Preferable is a Certified Club Manager (CCM), and/or holds a post-secondary degree in business or a related discipline (preferred).

Note: The current General Manager will work with the incoming GM through a graduated transition process.

Compensation:

The Club will offer an attractive compensation package, commensurate with experience, which will include a competitive base salary and benefits.

Submissions to [wvycmanagersearch@wvyc.ca](mailto:wvycmanagersearch@wvyc.ca)